

The Hong Kong Polytechnic University
College of Professional and Continuing Education (CPCE)
College Council

Terms of Reference

1. To govern CPCE and to develop its mission and strategic directions;
2. To establish and approve major policies for its management in accordance with the mission and strategic directions of CPCE;
3. To approve the business plans and annual budget of CPCE and its units;
4. To approve other operating and capital investment budget, tuition fees and other income, lease and purchase of property;
5. To approve staffing and compensation policy;
6. To appoint, on the recommendation of the President of PolyU, Heads of the constituent school, college or other operating unit(s) of CPCE;
7. To have the right to delegate part of its authority to its committees or the Dean (PCE); and
8. To co-opt up to two members to serve on the College Council.

Composition and Membership List

Chairperson

President of PolyU

Professor Timothy Tong

Vice-Chairperson

A Senior PolyU staff member, appointed by the President of PolyU

Professor Philip Chan, Deputy President & Provost

Ex-officio members

Vice President (Administration and Business)

Dr. Miranda Lou

Dean, College of Professional and Continuing Education

Professor Peter Yuen

Finance Officer of College of Professional and Continuing Education

Miss Wong Soo Kam, Director of Finance

Appointed members

Three Senate members of PolyU, appointed by the President of PolyU

Professor Albert PC Chan, Head of Department of Building and Real Estate & Chair
Professor of Construction Engineering & Management

Professor Cees de Bont, Dean of School of Design & Swire Chair Professor of Design

Professor Maurice Yap, Chair Professor of School of Optometry & Dean of Faculty of
Health and Social Sciences

Three external members, appointed by the President of PolyU

Ir Professor Johnny Fan, President of Federation of The Hong Kong Polytechnic
University Alumni Associations

Professor Kenneth Pang, President of Outstanding PolyU Alumni Association

Mr. Samuel Yung, Executive District Director, American International Assurance
Company

Secretary

*A senior member from College of Professional and Continuing Education, appointed by the
President of PolyU*

Ms. Cathy Ho, Head of Administration, College of Professional and Continuing
Education

Assistant Secretary

A senior member from College of Professional and Continuing Education, appointed by the President of PolyU

Ms. Polly Kwan, Deputy Head of Administration, College of Professional and Continuing Education

(With effect from 25 September 2016)