

COLLEGE OF PROFESSIONAL AND CONTINUING EDUCATION

Student Nomination Form for

CPCE Outstanding Teaching Performance/Achievement Awards 2016/17

Guidelines for completion of this form

1. Nominations may be made by all full-time and part-time students of the Hong Kong Community College (HKCC) and School of Professional Education and Executive Development (SPEED).
2. The nomination should be accompanied by a written rationale in English/ Chinese (of not more than one page of A4 size paper).
3. The completed nomination form and written rationale should be submitted to your Head of Unit[^] (via the HKCC/SPEED General Office) for endorsement on or before 19 May 2017. Nominations endorsed by your Head of Unit will then be passed to the Secretary of the College Learning and Teaching Committee for further action.

[^] In case of cross-unit nomination, the completed nomination form and written rationale should be submitted to the Head of Unit of the Nominee concerned for endorsement.

Part I Particulars of Nominee

Name	Unit	Post
	HKCC / SPEED*	

* Please delete as appropriate.

Signature for acceptance as a nominee: _____ Date: _____

Part II Particulars of Proposers (Nomination should be made by **AT LEAST 3 PROPOSERS**)

Proposers

Name	Student Number	Registered Programme	Signature

The General Office of HKCC/SPEED and/or the Secretary of the College Learning and Teaching Committee may contact the proposers relating to this nomination. Please leave your contact details in the boxes below:

Name of Contact Person	Contact Number	Email Address

Part III Endorsement by Director of HKCC / SPEED*

Signature of Unit Head: _____ Date: _____